

University of the South Frequently Asked Questions (FAQ's)

What are the UCCC hours?

Monday - Friday 7:30 A.M. - 4:45 P.M.

When will the classrooms be open?

Teachers are scheduled to open the center at 7:30 A.M, to provide greetings to the children and a Well Child check (symptoms that will exclude children from the UCCC are detailed in the UCCC Parent Handbook).

When do children need to be signed in at the UCCC?

Preschool aged children need to be signed in by 8:30 A.M. Toddlers and infants need to be signed in by 9:00 A.M. If a child needs to be signed in after these times due to a doctor's appointment, a doctor's excuse will be required and prior arrangements will need to be made with the Director and the child's provider.

What is the enrollment process?

ENROLLMENT: The University Child Care Center serves children between the ages of six weeks to prekindergarten. Infants are classified as children from six weeks to 24 months old. Toddlers are defined as children from 24 months to 36 months, and preschool age ranges from 36 months to their age at the first day of kindergarten. The center provides child care for University faculty, staff, and School of Theology students. The center will also accept children within the community provided there is available space.

ENROLLMENT PROCEDURE AND WAIT LIST: University of the South faculty, staff, and School of Theology students seeking child care are eligible to apply. A registration form must be completed and submitted to the Child Care Center Office. If there is no available space for your child now, don't be discouraged. You can place your child on our waiting list. To be placed on the waiting list, parents must have a projected enrollment date. Children are placed on the waiting list according to the date of application. University faculty, staff, and School of Theology students will receive waiting list priority. Openings are filled from the waiting list as soon as they become available. Any remaining openings can be filled with children within the community. No child is guaranteed a start date.

What days will the school be closed?

UCCC is a University department, therefore, we follow the University's policies, procedures, and closing schedule which may be found in the staff handbook. The center is closed in alignment with the University of the South holiday calendar, unless otherwise noted. You can find the days the center will be closed by viewing the University Holidays webpage.