

**Student Title IX Advisory Committee  
Charter  
October 2018**

**I. Mission:**

To reduce the prevalence of sexual misconduct by establishing a diverse group of student leaders tasked with communicating the Title IX policy to the student body, while also identifying student needs and suggesting solutions to the administration. This body may also serve as a collective student voice on issues of sexual misconduct as it pertains to policy, sexual climate, and similar areas.

**II. Purpose:**

The Student Title IX Advisory Committee is comprised of a diverse group of student leaders charged with advising the Title IX Coordinator and relevant stakeholders about the collective student body's concerns, experiences, or suggestions on issues related to sexual misconduct. Their purpose is to communicate with their peers the Sexual Misconduct Policy to create a more educated and aware student body. Additionally, the Committee will listen to the student body and address concerns with the administration to obtain any other necessary resources with the goal of creating a bridge for effective change.

In order to effectively accomplish its mission, the Committee will maintain regular contact with the Title IX Coordinator. The chairperson of the Committee will be responsible for ensuring close collaboration between the Committee, the Student Government Association, the Title IX Coordinator and other members of the administration. Doing so should help facilitate a more transparent environment around the Title IX Process and matters of sexual misconduct. Bringing these issues to the forefront of our community will allow for a more informed, inclusive, and safer campus.

**III. Structure:**

The Student Title IX Advisory Committee shall exist as an extension of the Student Government Association. It is the responsibility of the President of the Student Government Association to ensure that the Committee can continue operating year-to-year. Any funds required for Committee operations can be requested from the Student Government Association.

**IV. Membership:**

**A. Composition**

The Title IX Student Advisory Committee shall contain a total of thirteen seats. Ten of those seats shall be reserved for representatives of relevant student organizations, two seats for at-large representatives of the student body, and the last shall be held by the Chairperson. A term on the Committee shall be one academic year in length, with no limit on terms served by a given individual.

1. Organizations with seats on the Committee will choose their representatives in a manner suitable to their own policies. Each organization shall then report their representative to the President of the Student Government Association. If necessary, the President of the Student Government Association may request an alternative representative from an organization in order to ensure equity and diversity of voice on the Committee as a whole.

The following organizations shall have reserved seats on the committee:

- Student Government Association
  - Interfraternity Council
  - Intersorority Council
  - Student Athletic Advisory Committee (one male and one female)
  - Order of the Gown
  - The Women's Center
  - The Honor Council
  - Proctors
  - Admissions student (Arcadian/Senior Interviewer)
2. At-large members will be appointed by the President of the Student Government Association and approved by the Senate. The President of the Student Government Association should use these two seats to further ensure equity and diversity of voice on the committee.

## **B. Officers**

The Student Title IX Advisory Committee shall have an executive cabinet that contains a Chairperson, Vice-Chair, and Secretary.

### **Chairperson**

The Chairperson shall be appointed by the President of the Student Government Association and approved by the Senate. The responsibilities of the Chairperson shall be to coordinate regular meetings, communicate directly with the Title IX Coordinator, and act as the Committee's spokesperson by informing the student body and administration of the Committee's activities.

The Chairperson will also be responsible for appointing individuals to fill the roles of Vice-Chair and Secretary.

### **Vice-Chair**

The Vice-Chair shall also be appointed by the Chairperson from within the Committee's membership. The Vice-Chair should assist the Chair-person in maintaining the regular operations of the Committee. In the absence of the Chairperson, the Vice-Chair shall assume the roles and responsibilities of the Chairperson.

### **Secretary**

The Secretary shall be appointed by the Chairperson from within the Committee's membership. The Secretary is responsible for recording detailed minutes of Committee meetings. All minutes and other documents produced by the secretary should be made available to the public.

## **V. Procedures:**

The Student Title IX Advisory Committee shall meet regularly to discuss ways in which it can accomplish its purpose. These meetings should take place once a month or as-needed. The Chairperson will coordinate meetings and set the agenda in collaboration with the Title IX Coordinator.

The Committee will take any actions it deems necessary for achieving its goals and purpose. These actions may include, but are not limited to:

- Reviewing University policies related to the Title IX process and sexual misconduct.
- Publishing reports of relevant details that emerge from policy reviews.
- Advocating for policy changes through the publication of reports and direct dialogue with administrators.
- Establishing task forces to research and review specific issues relevant to the committee's purpose. These groups may consist of both Committee members and other members of the University community.
- Organizing public awareness campaigns related to Title IX and sexual misconduct.
- Creating a forum for students to share their concerns