

Special Events Rental Agreement Form

Special events are University-sponsored or approved events and programs that include Family Weekend, Homecoming, Graduation, Lessons and Carols, D. Min. Program, School of Letters, Sewanee Writers' Conference, the Sewanee Summer Music Festival, and weddings and/or receptions on the Domain.

Special events rentals by absentee leaseholders will be reviewed annually and permission withdrawn if problems arise

Leaseholder Information

Leaseholder (print or type): _____

University Lease Number: _____

Residence Address (E 911 street address): _____

Mailing address and phone number at which I may be reached during my absence from Sewanee:

Rental Information

Please list the events during which you plan to rent your home:

Sewanee contact (this is the person that will address problems that may arise): _____

Telephone Number: _____

I/we understand that I/we remain responsible for compliance with all of the terms of the lease with the University and for the payment of lease fees and community garbage service fees to the University. I/we have provided the renter with the information regarding the University lease policies for this property.

Date: _____ Signed: _____

The University hereby consents to the special events rental of this property according to the terms and conditions set forth in this agreement.

Date: _____ Signed _____