



Service of Alcoholic Beverages at University Events

Purpose

The purpose of this policy is outline the requirements for serving alcoholic beverages at University events.

Scope

This policy applies to the service of alcoholic beverages at University events.

Responsible Party

The Business Services office is responsible for maintaining this policy and may be contacted with any questions.

Policy

The sale of liquor and wine in Franklin County is prohibited by law unless the establishment possesses a valid liquor license. Beer may be sold only by permit from the Franklin County Beer Board. Thus, at no University event may alcohol be sold.

The University may provide alcoholic beverages free of charge at private events on campus so long as the University purchased the alcohol and the beverages are served by its employees.

Catering firms and their employees may never serve alcohol and may not provide alcohol as part of the catered menu.

Event hosts must follow the law and University policies, including those which prohibit the service of alcohol to anyone less than 21 years of age. The University strongly encourages that alcohol not be served at events where college students are likely to attend. University policy requires trained and ABC certified **University** bartenders be present at any University-hosted event where alcohol will be served; in addition, ID checkers must be present at events where those under the age of 21 are invited or are likely to attend.

Susan Mason in the office of Business Services currently coordinates the provision of bartenders, servers, and ID checkers for all University events. Contact bars@sewanee.edu or extension 1125. A University budget account number is required to schedule beverage service. At least two weeks' notice is requested, especially for periods which are typically busy for the University. Requests which come in later will be accommodated when possible.