

## Policy on Physical Recognitions at the University

This policy describes for faculty and staff how the University guides those wishing to honor or memorialize an individual or group through a physical alteration or addition to the campus. Other forms of recognition include endowment gifts. The policy ensures that such alterations or additions meet current campus needs and enhance the campus over time. The policy should be reviewed as campus needs change.

- 1) Donations may, at the University's discretion, be received to name buildings or rooms in buildings. A plaque conforming to campus design standards will be mounted to recognize the individual or group. The Advancement office maintains lists of funding levels for various naming opportunities, a copy of the gift agreement for these purposes, and a template for the language on the plaque. The specific naming of buildings and large spaces is normally confirmed by the Board of Regents.
- 2) Smaller donations may be received for the following purposes:
  - (a) Donations for Chapel Chairs. These donations benefit the outreach and choir programs and may include, if the donor wishes, a small plaque on a Chapel Chair conforming to campus design standards.
  - (b) Donations for the Campus Natural Environment. These donations will benefit the arboretum and the trail system. Lists published and included at kiosks will include, if the honored person so wishes, the name of the honored individual or group.
  - (c) Donations for Abbo's Alley. These donations will benefit Abbo's Alley and will include a framed photograph for the donor.
- 3) The campus physical environment is not normally altered outside of the opportunities above. In a particular, the University does not mount exterior or install commemorative stone benches.

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