

**Journal Voucher**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Prepared by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- | --- |
| **Index**  **Number**  **(6-digit)** | **Account Number**  **(4-digit)** | **Description** | **Debit Amount** | **Credit Amount** |
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