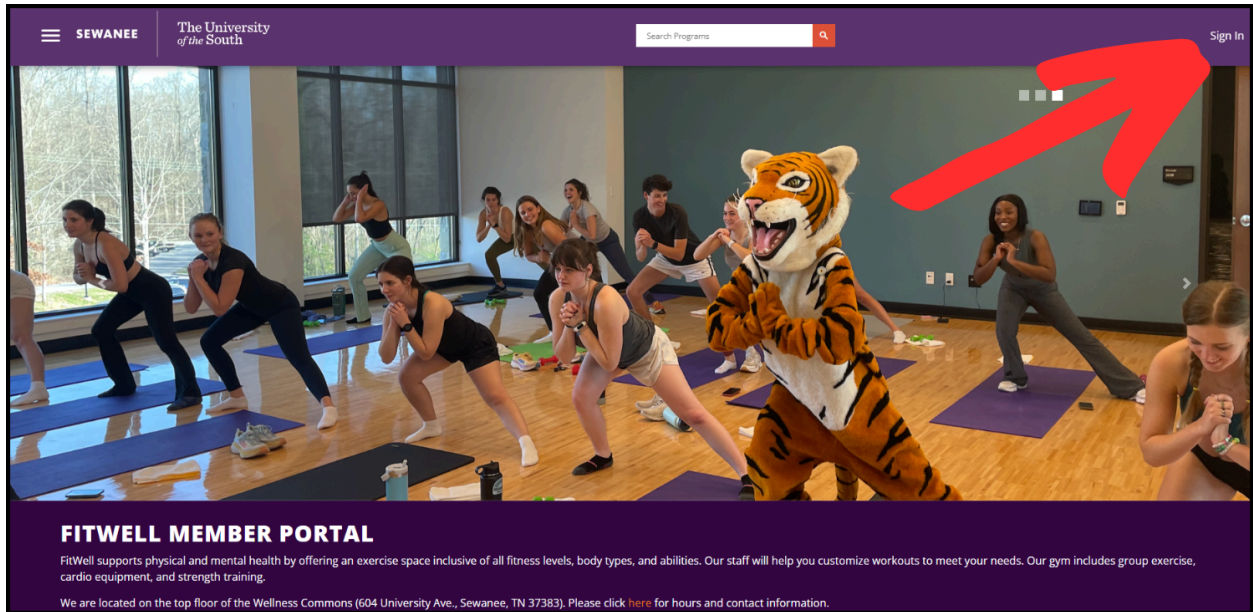
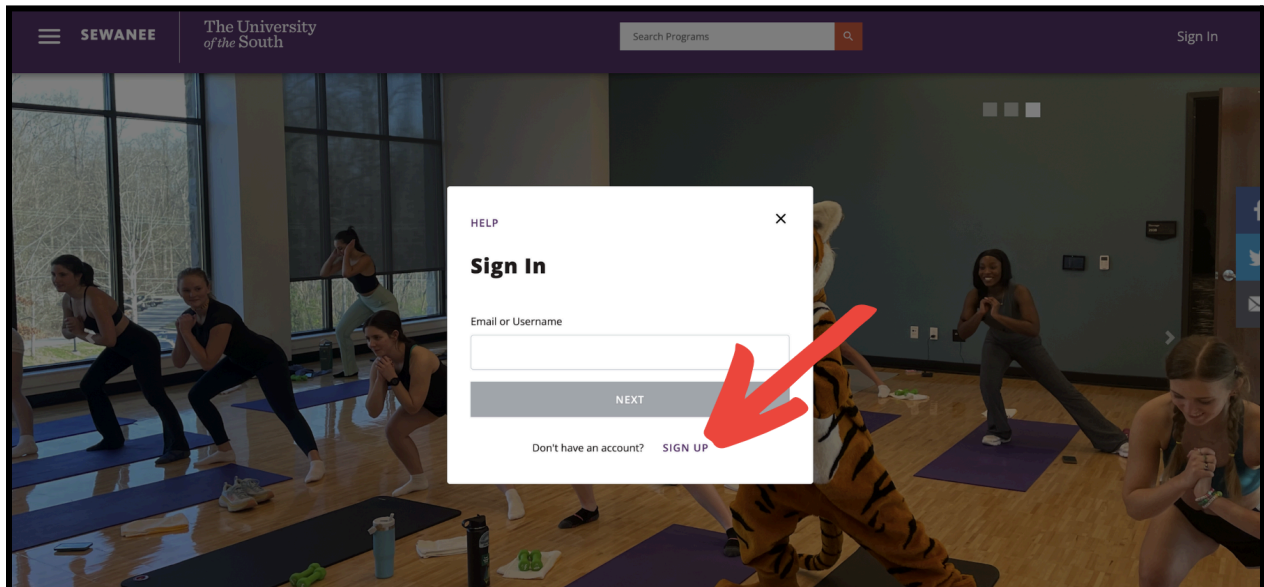


HOW TO SIGN UP FOR A FITWELL DAY PASS

1. Create an online account. Go to the FitWell Member Portal at fitwell.sewanee.edu. Click “Sign In” at the top right corner of the page.

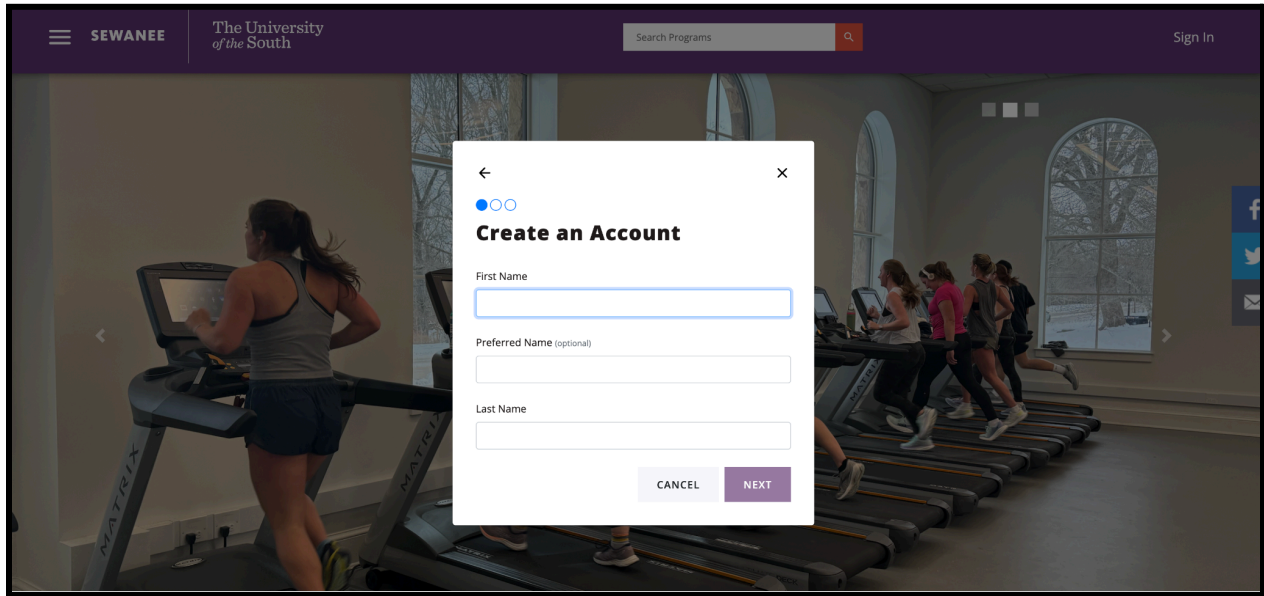


2. Select “Sign Up” next to “Don’t have an account?”



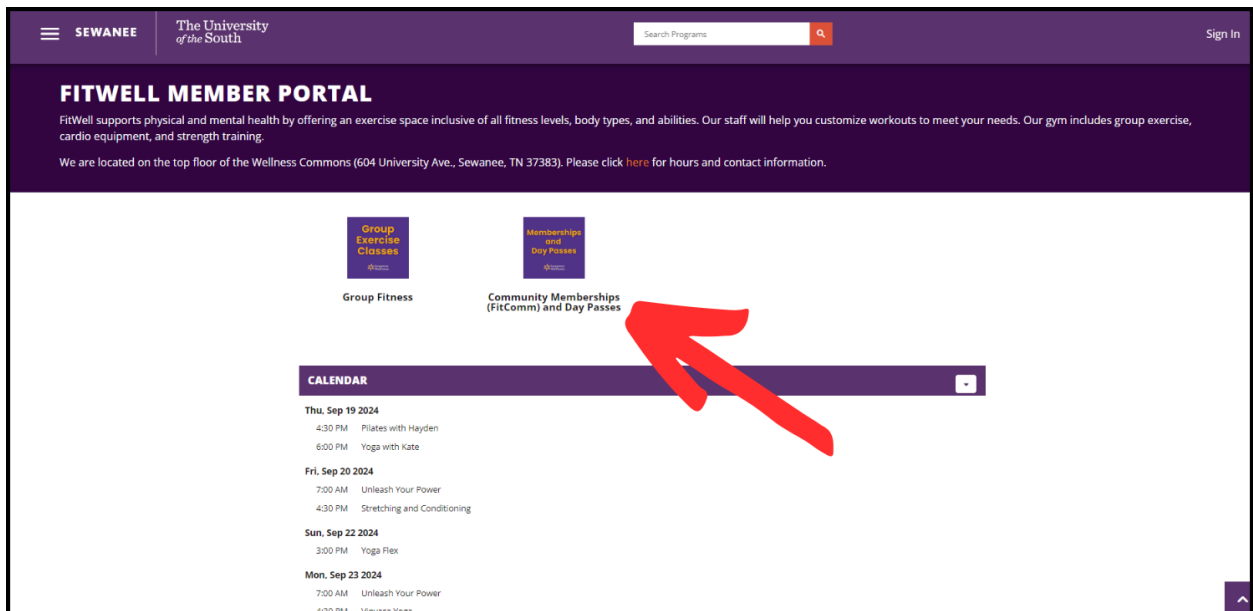
HOW TO SIGN UP FOR A FITWELL DAY PASS

3. Follow the prompts to create your account.



The screenshot shows a mobile-style form titled "Create an Account" overlaid on a background image of a gym. The form includes three input fields: "First Name", "Preferred Name (optional)", and "Last Name". Below the fields are two buttons: "CANCEL" and "NEXT". The background image shows several people running on treadmills in a bright, modern gym setting.

4. Once your account is successfully created, scroll down on the homepage and select the "Community Memberships and Day Passes" icon.



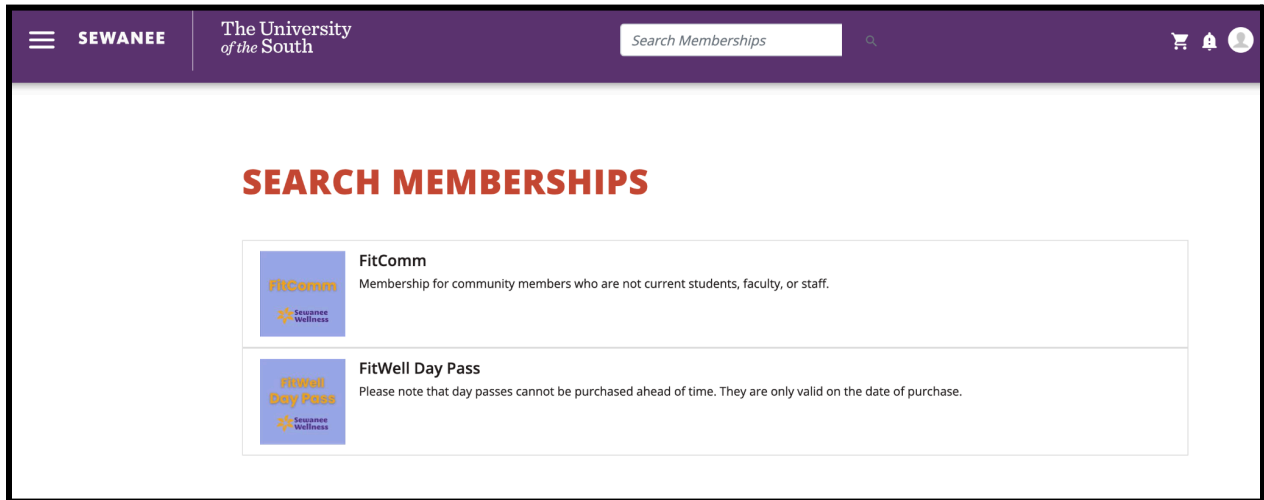
The screenshot displays the "FITWELL MEMBER PORTAL" homepage. At the top, there is a navigation bar with the "SEWANEE" logo, "The University of the South" name, a search bar, and a "Sign In" link. Below the navigation bar, a purple banner contains the text: "FitWell supports physical and mental health by offering an exercise space inclusive of all fitness levels, body types, and abilities. Our staff will help you customize workouts to meet your needs. Our gym includes group exercise, cardio equipment, and strength training. We are located on the top floor of the Wellness Commons (604 University Ave., Sewanee, TN 37383). Please click [here](#) for hours and contact information."

Below the banner, there are two main icons: "Group Exercise Classes" and "Memberships and Day Passes". A red arrow points to the "Memberships and Day Passes" icon. Below these icons is a "CALENDAR" section with a dropdown arrow. The calendar lists the following classes:

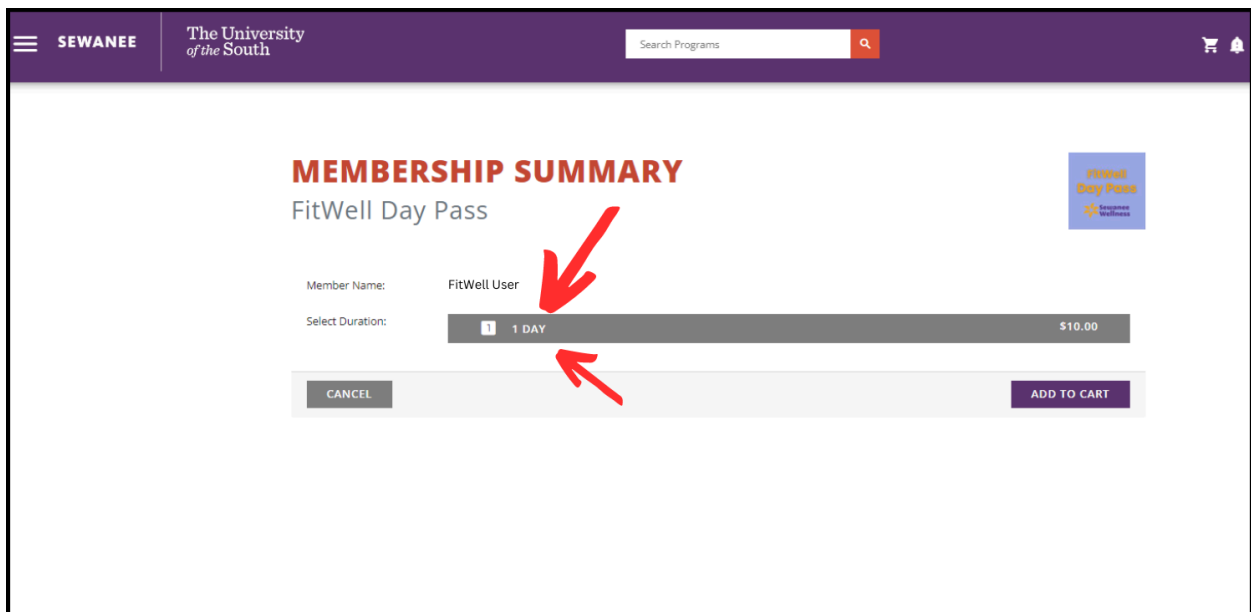
Date	Time	Class Name
Thu, Sep 19 2024	4:30 PM	Pilates with Hayden
	6:00 PM	Yoga with Kate
Fri, Sep 20 2024	7:00 AM	Unleash Your Power
	4:30 PM	Stretching and Conditioning
Sun, Sep 22 2024	3:00 PM	Yoga Flex
Mon, Sep 23 2024	7:00 AM	Unleash Your Power
	4:30 PM	Vinyasa Yoga

HOW TO SIGN UP FOR A FITWELL DAY PASS

5. Select “FitWell Day Pass” under “Search Memberships.”



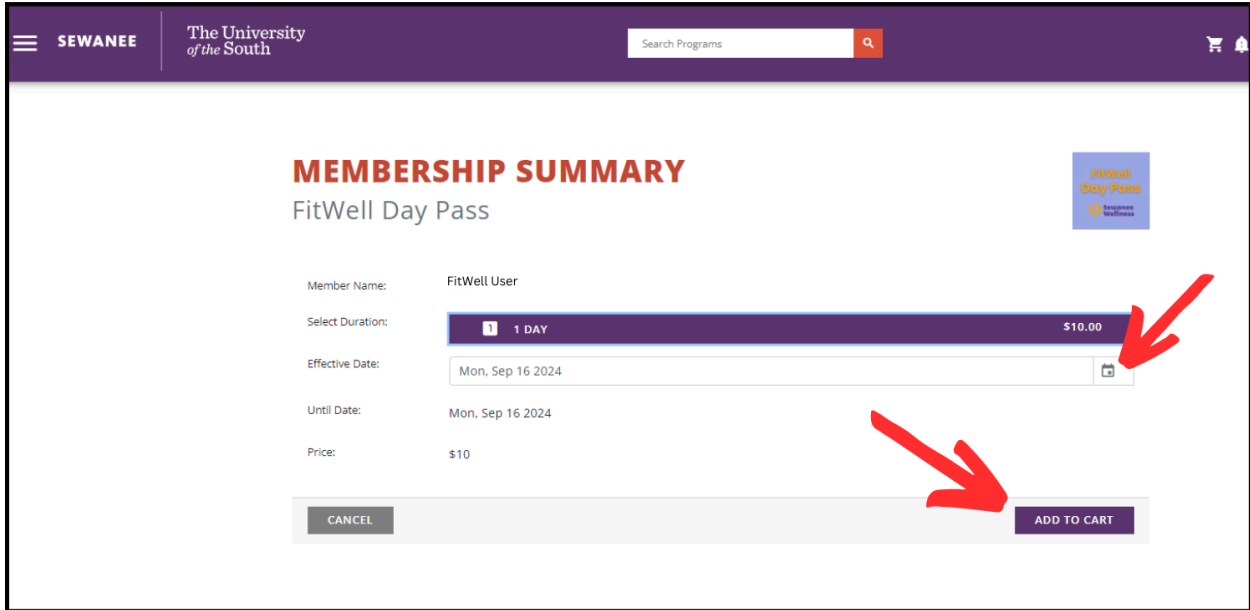
6. Select “1 Day.” It will turn purple. **Note: You must click on this before “Add to Cart”**



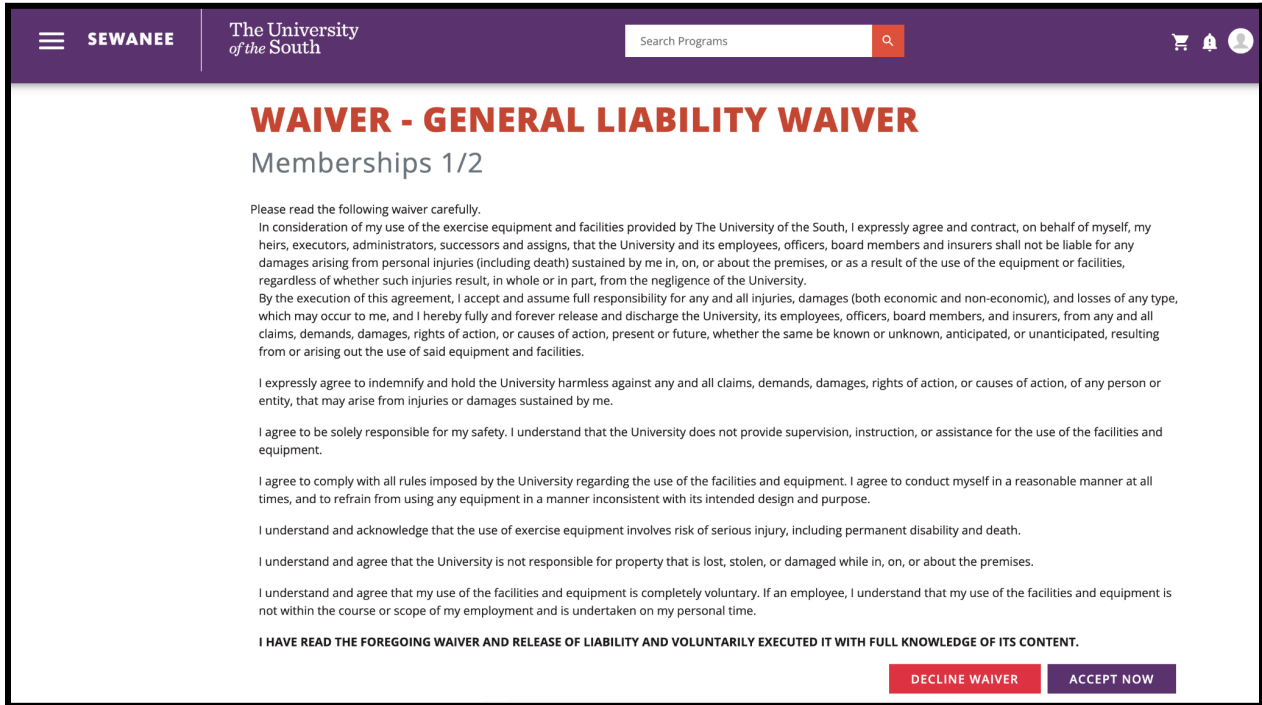
HOW TO SIGN UP FOR A FITWELL DAY PASS

7. Select the date you'd like to visit FitWell with the "Calendar" icon. Select "Add to Cart."

Note: Day Passes can only be used on the date of purchase.

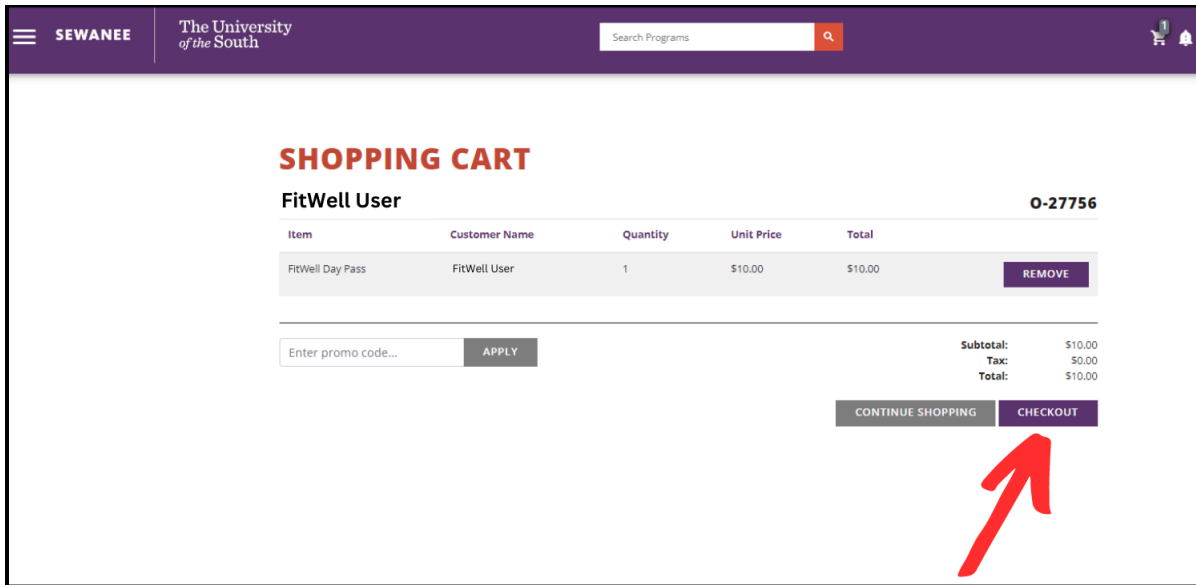


8. Read and accept the Liability Waiver.



HOW TO SIGN UP FOR A FITWELL DAY PASS

9. You will then be shown your shopping cart. Ensure everything is correct before checking out. Click “Checkout.”



10. Add a new card. Your card information is stored securely for recurring payments. It will say “Total: 1.00” at the top, but this is not the amount you will be charged, nor is it a fee.

Note: we accept credit cards only.

The screenshot shows the payment information form for 'Sewanee Fitness Ctr ecomm'. At the top, it displays 'Total: 1.00 USD'. The form is divided into two main sections: 'Billing Address' and 'Payment Information'.
Billing Address:
- Address Line 1: 604 University Ave
- Address Line 2: (empty)
- City: (empty)
- Postal Code: (empty)
- Country: (empty)
Payment Information:
- Name on Card: (empty)
- Card Number: 4111 1111 1111 1111
- Expiration Date: MM/YY
- Security Code: 123
At the bottom of the form, there is a 'Pay' button.

HOW TO SIGN UP FOR A FITWELL DAY PASS

11. After you input a credit card, select “checkout” again and it will charge the credit card you choose. You should see a confirmation page that says “Your order was processed successfully.”

The screenshot shows a confirmation page from The University of the South. The header includes the university logo and a search bar. The main content area features a large red heading "YOUR ORDER WAS PROCESSED SUCCESSFULLY" and a green box stating "Payment was Successful" with a note that a receipt has been sent. Below this is a table for the order details, including a table with columns for Item, Customer Name, Quantity, Unit Price, and Total. The table lists one item: "FitWell Day Pass" for "FitWell User" at a quantity of 1, with a unit price of \$10.00 and a total of \$10.00. A summary table on the right shows a subtotal of \$10.00, tax of \$0.00, and a total of \$10.00.

YOUR ORDER WAS PROCESSED SUCCESSFULLY

Payment was Successful
A receipt has been sent to you.

FitWell User **O-27761**

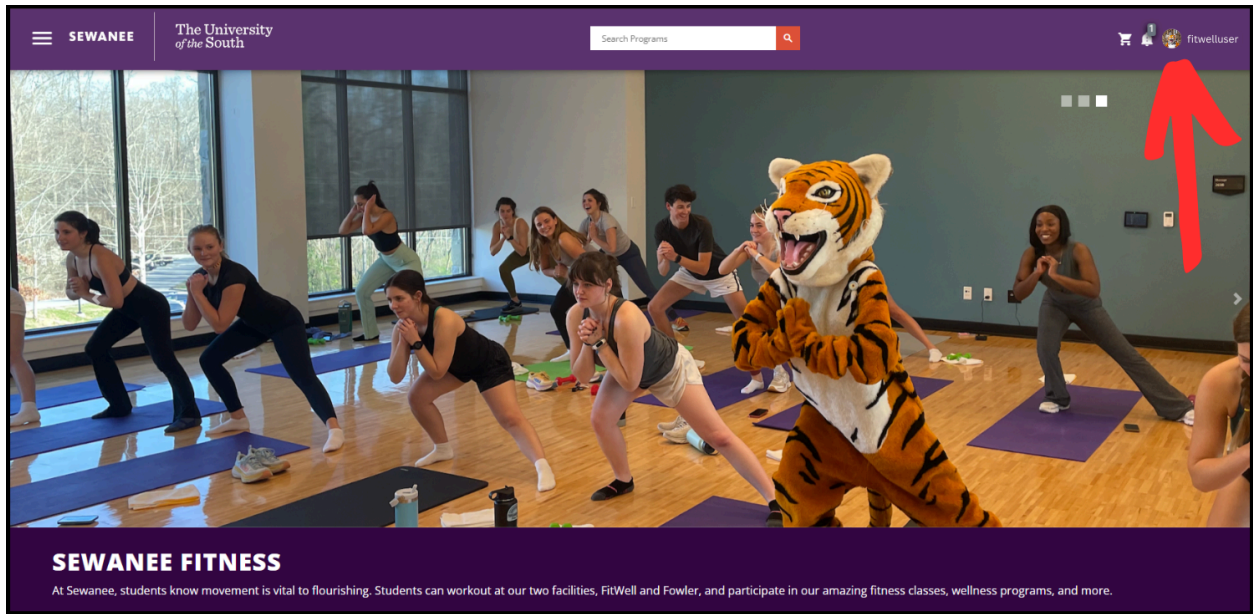
Item	Customer Name	Quantity	Unit Price	Total
FitWell Day Pass	FitWell User	1	\$10.00	\$10.00

Subtotal:	\$10.00
Tax:	\$0.00
Total:	\$10.00

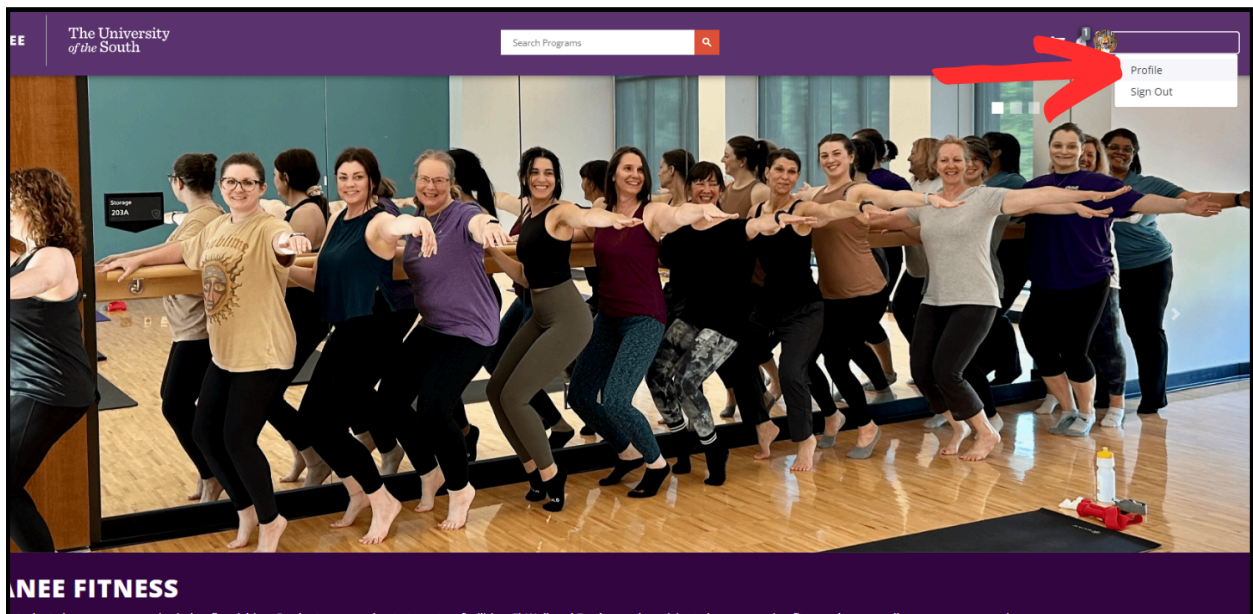
HOW TO SIGN UP FOR A FITWELL DAY PASS

HOW TO FIND YOUR DAY PASS/RENEW

1. Click on the top right icon on the FitWell Member Portal. This is your account.



2. You will see a drop down menu appear. Select "Profile."



HOW TO SIGN UP FOR A FITWELL DAY PASS

3. This is your profile page with your information. Select “Memberships” on the left.

The screenshot shows the user profile page for 'FitWell User' (ID: M-20712). The page is divided into a left sidebar with navigation options and a main content area. The navigation menu includes Profile, Memberships (highlighted with a red arrow), Orders, Invoices, and Payment Options. The main content area features a 'Personal Information' section with fields for Date of Birth (Jan 1, 2001), Gender (N/A), Email Address (fitwelluser@gmail.com), Email Opt-In (disabled), Phone Number ((123) 456-7890), and Address (Not Supplied). Below this is a 'Family Members' section with the message 'There are no family members currently on your profile.'

4. Here you can view your Day Pass and renew when you'd like to join us again at FitWell!

The screenshot shows the 'My Memberships' page for 'FitWell User' (ID: M-20712). The page features a table of memberships and a navigation menu. The navigation menu includes Profile, Memberships (highlighted), Orders, Invoices, and Payment Options. The 'My Memberships' table is as follows:

Membership Type	Start Date	Expiry Date	Renew	Card Info
FitWell Day Pass	Mon, Sep 16 2024	Mon, Sep 16 2024	Renewable after Mon, Sep 16 2024	N/A
FitWell Day Pass	Thu, Aug 8 2024	Thu, Aug 8 2024	RENEW	N/A