

Instructions

- Go to your patient portal at wellnessweb.sewanee.edu.
 - Log in with the beginning of your Sewanee email (without "@sewanee.edu") and your GMail password.
 - Enter your Banner ID (begins with B00).
 - Go to the "Immunizations & Forms" section.
 - Download the "Graduate Health Form," which has both the health form and immunization form. You can also download the immunization form under "Immunization Record" and use the graduate student one.
 - Take these forms to a healthcare provider to complete.
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REQUIREMENTS

Health Form

- Upload the completed health form to the section labeled "Health Form-Graduate."

Immunization Form

- Upload the completed graduate immunization form or other immunization documentation to the section labeled "Vaccination Documentation."

Vaccination Dates

- Enter the date of vaccination for every required vaccine.
 - Enter ALL dates **one at a time** by relicking "Add Immunization" for vaccinations series that require more than one dose (e.g. Hepatitis B).
 - If you do not have an immunization record, you will need to obtain blood titers to check your immunity status to the following:
 - Hepatitis B Surface Antibody Total
 - Measles, Mumps, Rubella (MMR) Immune Status Panel
 - Varicella Zoster Virus Antibody, IgG
 - You may enter blood titer dates into "Test Results."
 - A "positive" result means that you have antibodies/immunity, which is required.
 - Should your titer be negative, you must repeat the appropriate immunization series.

****The University and the State of Tennessee require certain immunizations to be on file for students prior to the first day of class.****

TB Screening Questionnaire

- Take the questionnaire.
 - If a Tuberculin Skin Test is performed and is positive, a Quantiferon Gold Test is required. If the Quantiferon Gold Test is also positive, an additional treatment plan must be attached/submitted with this form.

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SEWANEE

THE UNIVERSITY OF THE SOUTH

THE UNIVERSITY WELLNESS CENTER

Insurance Card

- Go to the “Insurance Card” section.
- Click “Add New Card.”
- Upload the front image of your insurance card and press “Save.”
- Upload the back image of your insurance card and press “Save.”
 - **You do not have to complete Member Name, ID, etc. Leave this entire left section blank.**

Consent to Treat Minor Form (if applicable)

- Complete the “Consent to Treat a Minor” form if the student is under the age of 18 and upload.

Thank you for your hard work, diligence and patience in completing these requirements. Should you have any questions, please call (931) 598-1270 and press option 1!