

SEWANEE GARBAGE COLLECTION SERVICES POLICY

1. Participation is required of all residences, commercial property, and other non-residential establishments within the domain of The University of the South.
2. Residential customers will have a regularly scheduled pick-up **once each week** occurring on Thursday. Currently, residential customers are billed by the University at the rate of \$69.75 per quarter or \$23.25 monthly. This rate has remained unchanged since 2013.
3. Commercial and other non-residential establishments will have a regularly scheduled pick-up **not less than once each week**. Additional weekly pick-ups may be scheduled as required for particular establishments in order to maintain the premises in a clean and sanitary condition and to keep the quantity of waste to be collected within reasonable limits.
4. A residence which has for rent an apartment or other dwelling with kitchen facilities will receive a single bill at the commercial rate. A residence which has a physically separated apartment will be billed for each at the residential rate. If a building contains two or more physically separated and unrelated commercial establishments, the leaseholder will be billed for each at the commercial rate.
5. Residential garbage to be collected under this service will include food waste, cans, bottles, waste paper, newspapers and magazines, which are regularly discarded. Garbage bags or cans should be placed by the side of the road ahead of the time of the scheduled pick-up and empty cans should be removed as soon after the pick-up as possible. At commercial locations, pick-up will also include the accumulations of empty cartons provided they are broken down for compact carriage. The use of heavy-duty plastic garbage bags is recommended, but is not required. When garbage bags are not used garbage cans should be of metal or heavy duty plastic, with tight fitting lids. The garbage collectors are not responsible for garbage and trash that is scattered over the ground. Commercial locations are advised to call the contractor to discuss the size and type of container most appropriate for their particular business.
6. The garbage collection service does not include the removal of quantities of leaves or branches, or of large broken toys or bicycles, or of discarded yard equipment, appliances, bedding, furniture, automobiles or auto parts, etc. Removal and disposal of the other items that are not within the garbage collection service will remain the responsibility of the owner.

There is no community curbside brush or leaf pickup. Disposal of vegetation and yard waste over the bluff, on trails, in streams, in drainage ditches, etc., is prohibited.

- a. Leaves: For a fee, Grounds Operations of Facilities Management will pick up leaves piled at the curbside (no brush or brush mixed in) at residential leaseholds on the Domain. This service is available seasonally, November through January. Call 931.598.1264 for cost of service.
 - b. Brush: For a fee, Facilities Management will pick up brush piled at residential leasehold in an accessible location. Call 931.598.1264 for cost of service.
7. Whenever a regularly scheduled garbage collection is interrupted by a University holiday, extreme weather conditions, or other emergency, every effort will be made to have the pick-up as soon as possible thereafter.
8. Service to a location will be withheld, and charges suspended, only under the following conditions: In the case of a residence, if the premises will be unoccupied for three or more consecutive calendar months; in the case of a commercial establishment, if the business is to be permanently closed. In either instance, a written request for suspension of the service and the billing must be submitted in advance to the Rental Housing Office or the Leasehold Office as appropriate.
9. Customers desiring to arrange for special services such as where cans are not able to be placed by the road, or where large items are to be removed which are not within the items acceptable for the regular

collection, should negotiate directly with the contractor. The charges for those services will also be handled directly and not included in the University billing.

10. The citizens of Sewanee are asked to keep in mind that the maintenance of a community-wide garbage service is essential to a clean and attractive community. For the cost of that service to be held to the lowest possible level, the cooperation of everyone is needed. In an effort to reduce costs, the billing of charges is completed once every three months (quarterly) instead of monthly for non-employees and employees are encouraged to elect payroll deduction..
11. The present contractor for the garbage collection service is Richardson Waste Removal and they can be reached at (931) 433-6634
12. The University's representative for this service is Melissa Burnette, Business Manager, Facilities Management at (931) 598-1171.

Garbage should either be enclosed and tied in a plastic bag or placed in cans with well-fitted lids. Dogs and other animals can be a problem and care should be taken to prevent strewn garbage. It shall be the responsibility of the resident to clean up any trash that has become scattered.

Garbage should be on the side of the road by 7:00 a.m. on the day of the scheduled pick-up. Currently, the scheduled pick-up day for residential service is Thursday. **Any problems concerning the garbage pick-up should be directed to the garbage contractor, Richardson Waste Removal at (931) 433-6634.**

For special pick-up services contact Richardson Waste Removal at (931) 433-6634 to make arrangements for removing boxes, stoves, refrigerators, etc. All charges for this service will be paid directly by the resident to the provider and are not part of the regular service billing.