COVID-19 (Coronavirus) Information

In order to promote social distancing to limit the spread of COVID-19, under the University's Safer at Home directive the Dean of Students' Office is currently operating remotely. Our commitment to serving our students and the greater university community continues. We will update this information as our circumstances change. If you have additional questions after reading this page, please contact us at <u>dstudent@sewanee.edu</u>, and one of our staff members will do their best to assist you.

Is the Dean of Students' office still open?

The Dean of Students office in the Bishop's Common is closed. Although staff may be working remotely, our work continues. <u>Staff members are available</u> as usual during normal business hours, but reachable only by email.

I called the main telephone number (931-598-1229), but no one answered. What should I do?

The best way to contact our office is via email, either <u>dstudent@sewanee.edu</u>, or by emailing our staff directly. While we are monitoring the main phone number, staff may not be able to answer when you call. We've found that students are often hesitant to leave a voicemail and instead prefer to call back frequently until a staff member is able to answer the phone. A better strategy is leaving a voicemail message with the following information: (1) your full name, (2) your student ID number, (3) a callback number, and, (4) the reason for your call.

I need to know more about my University resources for mental and physical health. What should I do?

The University Wellness Center has been communicating those resources to students via email and you can <u>review this document on TeleHealth</u>. For more information, take a look at the <u>UWC website</u> or call their office at 931-598-1720.

Someone from the CARE Team contacted me. Is this a real thing? What should I do next?

The CARE Team is made up of staff and faculty in many departments at Sewanee. It is an important way that we support students. CARE Team members may reach out to you to offer support, guidance or check-in to see how you are doing. It is helpful for you to reply to the CARE Team, even if you don't feel that you need assistance—just to let them know how you are.

How can I find out more about my conduct case and sanctions?

We are conducting meetings by Zoom. We appreciate your understanding as we adjust our processes to meet these ever-changing circumstances. You will receive a link for your meeting in the letter outlining the meeting date, time and reason. As of March 31, 2020, each student with overdue or upcoming deadlines should have received an individual email with instructions and a new deadline. Please follow the instructions and <u>submit sanctions here</u>. There is not currently a plan to extend deadlines for conduct forgiveness hours.

I need to report an incident or make a complaint. What should I do?

As always, we ask you to submit <u>an incident report</u>, <u>report of concern</u> about a student or <u>complaint</u> through our <u>online forms here</u>. Our first concern is the safety and well-being of our students. Please be

aware, these forms are not monitored outside of university business hours. If you are reporting an immediate danger to the health and safety of yourself and/or others, please dial 911 for SPD assistance.

Refer to the site linked here for official updates regarding the University of the South's response to COVID-19.