

Breakfield Road Access and Road Use Policy

Purpose

This policy describes the rationale, procedures, rules, and expectations, for operation of the electronic access gate on Breakfield Road. This policy ensures that students, faculty, staff, alumni, and community members can access remote areas of the Domain as needed in a safe and responsible fashion.

Scope

This Policy applies to the Sewanee community, general public, and partner institutions and recreational users of the Domain.

Definitions

Term	Definition
Access Holder	Any employee, student, or community member who has been issued electronic gate access pursuant to this policy.
Cyclist	Any person using a non motorized bi or tricycle. Cyclists include electronic assist vehicles, but excludes all internal combustion propelled vehicles.
Electronic Gate	Any locked road barrier that can be controlled electronically and accessed by either ID scan or keycode except those gates associated with Facilities Management administrative complex.
Firelane	Any of the normally gated forest roads throughout the Domain built and maintained for fire prevention, emergency response forest management, or recreation.
Gate	Any locked road barrier on the Domain of the University of the South.
Partner Institutions	Outside entities (Federal, State, Non-Governmental Organization, Educational) that request access to the Domain to conduct research projects.
Pedestrian	Any person walking or jogging. This includes those using wheelchairs or other necessary mobility devices.
Public	Any person not a faculty, staff, student, or graduated alumni of University who does not live on the Domain.

Recreational Users	All users of the recreational amenities on the Domain.
Sewanee Community	This group includes faculty, staff, students, alumni, their guests, as well as residents of the Domain.
Vehicular access	Access using a motorized vehicle which requires passing through a gate or electronic gate.

Policy Statements

Who may have vehicular access to Breakfield Road

1. All emergency personnel.
2. All Sewanee community members, as defined above, between daylight and dark.
 - a. Additional access opportunities, beyond the basic daylight to dark access include:
 - Faculty or students with research or class needs that require vehicular access outside of daylight to dark hours. Students must have a faculty or staff sponsor for this access.
 - Staff who need access to carry out their job duties outside of daylight to dark access hours. (Supervisor may be asked to corroborate the need.)
 - Faculty, staff, student, or community member requesting short term access to recreational amenities, beyond the normal daylight to dark access.
3. Adjacent landowners who need access across University property to access adjacent properties. (This option requires execution of separate permit application and liability release.)
4. Access may be granted for organized groups, partner institutions, and approved partner institutions at the discretion of the Office of Environmental Stewardship and Sustainability.
5. Approved members of the university hunting program.

General regulations for access and road use

1. All recreational users must have a current waiver of [liability](#) prior to using the recreational amenities of the Domain.
2. An individual granted access is responsible for their access and is responsible for any guest who accompanies them. Access holders may not allow anyone other than their guests to enter the gate.
3. For special access requests, gate access is granted only for the purposes specified. Use of access for purposes beyond a specified request is prohibited.
4. Gates along Breakfield Road must be closed and locked at all times.

5. Vehicles must stay on the road at all times.
6. Maximum speed limit on access roads and firelanes is 10 mph.
7. Any vehicle blocking a gate is subject to towing at the owner's expense.

Who may authorize electronic access

1. Domain Manager
2. Lease office
3. Alumni office
4. Sewanee Police Department

Consequences

1. Any access holder found to be non-compliant with this policy may have access privileges revoked.
2. Student access holders found to be non-compliant with this policy may be subject to sanction by the Dean of Students in addition to having privileges revoked.
3. Lost access cards will be subject to a \$10 replacement fee.

Responsibilities

1. Access holders are responsible for the use and care of the location or amenity accessed for their own use and any guest accompanying them. The access holder must remain on site when any guests remain present.
2. The Domain Ranger will be responsible for monitoring policy compliance.
3. The Office of Environmental Stewardship and Sustainability is responsible for repairs to roads and maintenance of gates.

Procedures

1. Students and employees are granted daylight to dark access automatically without action on their part.
2. Residents of the Domain will need to apply for a [Recreation Access Card](#). One card will be issued per household. Cards can be used only by persons residing in a leasehold. Upon lease transfer or renter change, access cards remain with the residence. The access card must be turned in along with keys when the tenant vacates a University rental property. The ID card will be valid for 4 years and will be renewed using the same process as when first issued a card.
3. Alumni will need to apply for a [Recreation Access Card](#). The ID card will be valid for 4 years and will be renewed using the same process as when first issued a card.
4. Organized groups, partner institutions, and approved partner institutions requests should be directed to domain@sewanee.edu.

Please report maintenance issues with access roads, firelanes, or gates to domain@sewanee.edu.

Promulgation

This policy and related procedures will be promulgated through:

1. Sewanee OESS [website](#).
2. New student orientation
3. Domain Kiosks
4. Email notification to relevant Faculty and Staff.

Implementation

Implementation of this procedure will be through the Office of Environmental Stewardship and Sustainability, specifically the Domain Manager.

Record Keeping of Policy Additions or Revisions

Previous policies, the updated policy (or new policy) and the rationale for changes will be retained by the Director of the Office of Environmental Stewardship and Sustainability and in the Provost's office for one year.

Effective Date/Approval:

10/6/2020