Accommodation Memo for Students

Dear Students,

Thank you for all your flexibility and understanding as we transition to a remote teaching environment. I wanted to take a minute and share with you what Student Accessibility Services is doing to ensure accommodations are still being offered to those who have registered disabilities.

How SAS and Faculty will be addressing the following accommodations:

- **Extended time for testing**: Faculty will have the opportunity to set time limits for assessments per student. This means that you faculty will be able to continue to provide you with time and a half.
- **Copy of Instructors Notes**: Faculty has been asked to ensure all handouts, powerpoints, and notes are made accessible through BlackBoard. Faculty have also been requested to share recorded lectures with their students.
- **Absence Leniency**: While the online environment will make it easier for many to attend class, faculty have been asked to provide additional leniency and consideration during this time.
- **Audio Recording**: Many students who receive note-taking accommodations tend to rely on audio recordings for their classes. Audio recordings help our students ensure they are obtaining the correct information and allow them to continue to focus on the lecture itself. Faculty have been asked to use Zoom for class lectures. Your faculty will either upload the recorded lecture or speak clearly enough for your own recorder to still be used.
- **Use of Laptops for Written Exams**: The use of laptops for written assessments should be naturally taken care of through the online environment.
- **Breaks During Class and Exams**: Students will be responsible on their own to ensure they are stepping away as needed from lectures when appropriate.
- **Low Distraction Environment for Assessments**: Students will be responsible on their own to ensure they have access to a low distraction environment during assessments.
- **Academic Coaching**: Academic Coaching will continue to be offered via Zoom sessions.
- **Limited Computer Screen Use**: Faculty have been asked to make all materials printable.

Additional Notes:

- Faculty have been asked to ensure all files uploaded to BlackBoard are accessible. If you find that a handout, pdf, or other file is not accessible please reach out to Student Accessibility Services for support.
- SAS will continue to meet with students as needed via Zoom meetings. Please email sas@sewanee.edu if you have a need to schedule a meeting.
During this time some students might find they are in need of different accommodations as we move online. If you need any support or have any questions for SAS please do not hesitate to reach out by email: sas@sewanee.edu.

If the impact of your disability limits your ability to use a computer for extended periods of time please reach out to SAS as soon as possible.

Please reach out if you have any questions or concerns by emailing sas@sewanee.edu or mabrown@sewanee.edu.

Sincerely,
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