

Police Department <police@sewanee.edu>

## **TIMELY WARNING**

1 message

Police Department <police@sewanee.edu>

Sun, Jan 24, 2021 at 6:37 PM

To: cstudent <cstudent@sewanee.edu>, tstudent <tstudent@sewanee.edu>, winterstudents@sewanee.edu, facultystaff@sewanee.edu

Possible Threat to the Campus Community

Burglary

Date of Occurrence: November 2020-January 2021

Time: Unknown

Date Reported to Police: 01/24/2021

Time Reported to Police: 5:35PM

In compliance with the provisions of the federal Jeanne Clery Disclosure of Campus Security and Campus Statistics Act of 1998, the Sewanee Police are giving notice of criminal activity reported to have occurred at an office on campus. Please keep in mind that crimes are not always reported to the police department on the day or at the time the crime actually occurred.

The complainant reports that between November 2020 through January 2021 that a burglary occurred at a residence hall and items were taken from the residence.

The Sewanee Police Department is investigating the incident. Anyone with information about this offense should contact the Sewanee Police Department at 931.598.1111.

If you live in a residence hall, these steps are as follows:

- 1. The majority of thefts that occur in dorm rooms and apartments happen when the residents are not in but the door is unlocked. Lock the door to your room whenever you leave, even if it is just for a few minutes. Also, lock your door when you are showering or sleeping. If you live on the ground floor, lock your windows.
- 2. Don't leave exterior doors or inner doors propped open when they should be closed. If you find one open, close it.

- 3. Record the serial numbers of valuable objects in your room. Engrave such objects with your driver's license number.
- 4. Do not leave cash, credit cards, checks, or other valuables in unlocked desks or cabinets.
- 5. Mark clothes with a laundry pen or thread and needle in a spot other than the label.
- 6. Do not allow people you do not know well to stay overnight in your room.

If you see a suspicious person, notify the Sewanee Police Department immediately by calling 931.598.1111. Be prepared to give a description of the person, to tell where you last saw the person, and the direction he or she was headed if applicable.

If you live off -campus, take the following steps to protect your valuables:

- 1. Lock the doors and windows to your residence whenever you are away, and when you are in your residence and may not hear someone enter, such as when you are sleeping. If you have a sliding glass door, secure it further by placing a length of wood in the track on the floor to keep it from opening.
- 2. If your doors do not already have one, talk to your landlord about getting a deadbolt lock.
- 3. Do not leave valuables and expensive equipment in plain view from the outside.
- 4. If possible, get a dog. If this is not possible, make it appear as if you have a dog. Get a large dog bowl and large chain and keep them in plain view.
- 5. When you are away from your residence, leave your interior lights on. Use a timer if you will be gone for more than one day.
- 6. If you will be gone for several days, inform a neighbor you can trust. Stop delivery of your mail and newspaper. Use light timers in several rooms.
- 7. Record the serial numbers of all your valuables. Engrave your valuables with your driver's license number.
- 8. If you have an answering machine, don't leave a message that indicates you are away from home. Simply state that you are unavailable.
- 9. Use outside lights at each entrance to your residence. Make sure the lights are turned off during the day.
- 10. If you see a suspicious person, notify the local police. You can reach the police by calling 911. Be prepared to give a description of the person, to tell where you last saw the person, and the direction he or she was headed at the time.
- 11. If you do arrive home to find that your residence has been broken into, do not enter, but go to a public phone or neighbor's house to call the police.